

**ROSS LAKE TOWNSHIP  
CROW WING COUNTY  
STATE OF MINNESOTA**

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION PLACING OPTION D, COMBINED CLERK/TREASURER ON  
THE BALLOT FOR THE NEXT ANNUAL TOWNSHIP ELECTION**

**WHEREAS**, the residents of the Township rely on the Town Clerk to record minutes of every town meeting, to keep a record of all of the Township's proceedings, have custody of all the records, book and papers of the Township; manage the Township's elections and otherwise handle the efficient administration of the Township;

**WHEREAS**, the residents of the Township rely on the Town Treasurer to receive and take charge of all the finances of the Township, keep a true account of all money received and the manner in which it is disbursed, and help prepare for the Board of Audit with the Township Clerk;

**WHEREAS**, the Township has found it difficult to attract qualified candidates to run for the offices of either Town Clerk or Town Treasurer;

**WHEREAS**, the Township has found it difficult to retain qualified individuals in the position of either Town Clerk or Town Treasurer;

**WHEREAS**, combining the position of Town Clerk and Town Treasurer would have the benefit of only requiring only one individual to run for the office of Clerk/Treasurer, would streamline Township administration and would save the Township money by reducing salary costs; and

**WHEREAS**, Minn. Stat. § 367.30 provides that the Town Board by a motion or resolution duly adopted may place a question to adopt an optional form of government to the residents of the Township.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF  
ROSS LAKE TOWNSHIP AS FOLLOWS:**

1. That the question to adopt option D providing for combining the offices of Town Clerk and Town Treasurer as an elected position be submitted to the electors for a vote at the next annual town election to be held on November 5, 2024.

2. That the Town Clerk is directed to inform the Crow Wing County Auditor on or before August 13, 2024 that the Township intends to place the following measure on the ballot at the next annual town election to be held on November 5, 2024:

COMBINED CLERK/TREASURER

“Shall Option D, providing for the combining of the offices of clerk and treasurer as an elected position, be adopted for the government of the town?”

3. That the Town Clerk is directed to work with Crow Wing County election officials as necessary to place the Option D question on the ballot at the next annual town election to be held on November 5, 2024.

Passed this 8<sup>th</sup> day of August 2024.

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William Smith, Chairman

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Casey Tscheu, Clerk